

| Grassroots Fundraising / Budgeting Stage (continued) | yes/no | Action Steps |
|--|---------------|---------------------|
| Can the committee develop plans and goals for fundraising? | | |
| Is a cash or checking account established for your garden? | | |
| Can the committee develop plans and goals a fundraising? | | |
| Will the committee ensure that cash expenses are covered? | | |
| Are volunteers and sponsors acknowledged and thanked? | | |
| Does the steering committee have a meeting schedule? | | |
| Does the garden have a budget for revenues and expenses? | | |
| Will a cash balance be carried over from one season to the next? | | |
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| Institutional Fundraising / Permanence Stage | yes/no | Action Steps |
| Does your garden project/program have a timeline in place? | | |
| Does your garden project/program have a presence on the web? | | |
| Does your garden program have a brochure or newsletter? | | |
| Is a scrapbook maintained for your garden project/program? | | |
| Will your garden project/program seek publicity in the media? | | |
| Do you have a mailing and email list of contacts and supporters? | | |
| Does your garden network with other community-based gardens? | | |
| Will your garden seek grants available to schools or nonprofits? | | |
| Does your garden project/program give back to the community? | | |
| Does your steering committee attract & welcome new members? | | |
| Can your steering committee effectively transition leadership? | | |
| Does your garden have a maintenance plan for soil fertility? | | |
| Does your committee have a long range plan for sustainability? | | |
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This is a list of questions to get you started thinking about your garden project. Not all the categories will apply to every garden and it's OK not to have all the answers!